

## Rent Application Form.

PREFERRED DATE OF ENTRY:

Property reference:120902

|  |               |        |
|--|---------------|--------|
| Total Monthly Rent: £  | Tenancy Term: | Months |
| If a joint tenancy, please state the applicant's share: £                      pcm                                   |               |        |
| Is the individual a prospective Tenant <input type="checkbox"/> or Guarantor* <input type="checkbox"/> (please tick) |               |        |

**Individuals Details**

*To avoid unnecessary delay, please print and complete in full in a dark colour.*

Names of applicants:-

Individuals Full Name:

Date of Birth:                      Married  Single  Separated  Divorced  Widowed

Current Address

Post Code:

Period at address:                      Tel:                      Mobile:

Owner  Council Tenant  Private Tenant  With Parents  other  (please advise)

Reason for departure

Have you any adverse credit history? (Yes/No):                      If yes, please detail on a separate sheet

**Estate/Letting Agent, Solicitor or Landlord regarding where you are now living**

Company or Landlord name:

Address:                      Post Code:

Tel: (day)                      Tel: (eve)

**Where have you been living during the last three years?**

Please provide previous addresses and dates of occupation, attaching a separate sheet if necessary

Address:                      Period at address

Employed  Self Employed  On Contract  Temporary  Retired  Unemployed  Student

**Current Income Details**

Company/Agency name:

Address                      Post Code:

Gross salary/pension per annum £                      Position held

Commencement date:                      Payroll, Service or Pension number

Tel:                      Fax:

Is this permanent? (Yes/No)                      Full time  Part time

Is your employment to change in the near future? Yes  No  If yes, please provide details.

**Previous Employment Details**

Where have you been working during the past three years? Please provide details of previous employers, along with commencement and departure dates, attaching a separate sheet if necessary

Company Name:

Address

Post Code:

Tel:

Commencement date:

Departure date:

**Accountant / Auditor details if self employed / retired**

Please authorise your accountant/auditor to provide a reference.

Practice name:

Contact:

Address:

Post Code:

Tel:

Fax:

**Bank/Building Society**  
current account only

Bank/Building Society Name:

Address:

Account Name:

Tel:

Account Number:

Sort Code:

**Next of Kin excluding spouse**

Name:

Address:

Tel:

Relationship:

**Additional occupants & general information**

Name:

Address:

Tel:

Relationship:

Please list the names of all prospective tenants over 18 years of age to reside at the address

Ages of Children

Smokers/non Smokers

Nationality

List any Pets

**Declaration**

Once the application form has been fully completed, please submit to Mitchell Harrison Residential

I confirm that the supplied information is to the best of my knowledge and belief, true, and may be verified. DATA PROTECTION ACT: information provided by you on this form may be verified and held by Mitchell Harrison Residential in its computer records. I confirm that the progress of this application may be made available to agents, landlords and co-applicants. I also hereby authorise the above named Bank or Building Society to respond to status enquiries made in respect of this application. Mitchell Harrison Residential may search the file of a credit reference agency. Any information obtained/compiled by Mitchell Harrison Residential may be passed on to Agents and Landlords.

Applicants/Guarantors Signature

Date:

Applicants/Guarantors Signature

Date:

Email to: [enquiries@mitchell-harrison.co.uk](mailto:enquiries@mitchell-harrison.co.uk)

Post to: Mitchell Harrison Whitsomehill Farm cottages Duns TD11 3NF Tel 01890 870335

